

2024

CBA Member
Primary Authority Scheme 2024



Dear Member

As part of your Craft Bakers Association Membership, you are provided with three Primary Authority Guidance Manuals covering: -

- Trading Standards
- Food Safety
- Health and Safety

ONLY as a current member of the association, will your business be able to rely on the information contained within the guides as the information contained within these manuals is regularly updated to comply with any new or changing legislation.

If you lapse your membership with the CBA, we are required to bring to your attention that should you receive a visit from Environmental Health, Trading Standards or the Health and Safety Executive, their representatives will be aware the information your business is relying upon will not be up to date and that your business will have been removed from the current Primary Authority governing body which invalidates your Primary Authority assured advice and support from the CBA has ceased.

Please find attached your PAP declaration for the following manuals for 2024: -

- Health and Safety
- Food Safety

Please sign and file with the corresponding manuals. The signed declarations confirm the assured advice is current and valid for one year. Please also sign the attached permissions for your company to be included in the Craft Bakers Association Primary Authority.

Yours sincerely

A handwritten signature in black ink that reads 'K Dear'.

Karen Dear
Chief Executive Officer

Supporting | Connecting | Influencing

Craft Bakers Association, 21 Baldock Street, Ware SG12 9DH Tel: 01920 468061
Email: info@craftbakersassociation.co.uk Web: www.craftbakersassociation.co.uk

Registered office as above. Company registration number 4196498



Primary Authority Assured Advice

This Food Safety Manual has been devised by the Craft Bakers Association and examined by environmental health officers from Horsham District Council. They have agreed that it is a correct interpretation of food safety legislation. However, it is important to remember that only the Courts have the power to give an authoritative interpretation of the law. For those bakeries manufacturing products of animal origin and which require prior approval or those wishing to meet quality assurance standards e.g. SALSA Food, supplements may need to be added.

The CBA have a primary authority co-ordinated partnership with Horsham District Council which is recognised in law and Government approved.

As a member of the Craft Bakers Association that has formally opted into this partnership, you will benefit from:

- A practical and comprehensive guide to legal compliance
- More consistent enforcement from environmental health officers throughout the UK
- Assistance from Horsham District Council via the CBA if enforcers disagree with the advice

This assured advice is available to enforcement officers on a central website. Before asking you to take action, they must give it due consideration. If you are following the assured advice and enforcers want you to do something differently, they must liaise with Horsham District Council. This does not apply however if urgent enforcement action is required e.g. a prohibition notice.

Feedback from CBA members and enforcers is welcome and should be sent to:

reception@craftbakersassociation.co.uk



Primary Authority Assured Advice

This Health and Safety Manual has been devised by the Craft Bakers Association and examined by environmental health officers from Horsham District Council. They have agreed that it is a correct interpretation of health and safety legislation. However, it is important to remember that only the Courts have the power to give an authoritative interpretation of the law.

Horsham District Council and the Craft Bakers Association have a primary authority co-ordinated partnership which is recognised in law and Government approved.

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